



MAGNUM CONSTRUCTION SERVICES INC.

CLIENT SPECIFICATIONS AND STANDARDS MATRIX

Document Code: MCS-CL-F02 | **Revision:** 1.0 | **Effective Date:** November 1, 2025

1. PURPOSE

To provide a standardized framework for identifying, organizing, and tracking client-specific specifications, codes, and standards applicable to Magnum Construction Services Inc. projects.

This ensures full technical compliance across all disciplines — concrete, masonry, and light-gauge steel — and alignment with the corporate Quality Management System (ISO 9001, 14001, 45001).

2. SCOPE

Applies to all **projects, tenders, and contract packages** executed by Magnum Construction Services Inc.

The matrix serves as the central reference for:

- Client-specific standards and manuals
 - Regulatory codes and authority requirements
 - Project-specific performance criteria and approved revisions
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3. REFERENCES

- MCS-QM-01 Corporate Quality Manual
 - MCS-QF-05 Project Quality Plan (PQP)
 - MCS-CL-P01 Contract Agreements and Amendments
 - ASTM, ACI, AISC, AWS, and ASME Codes
 - Local building codes and authority regulations
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4. RESPONSIBILITIES

Role	Responsibility
Project Manager	Ensures matrix is compiled during mobilization and updated throughout the project.
QA/QC Manager	Cross-checks applicable codes and revisions; maintains compliance records.
Design Coordinator	Aligns drawings and submittals with client specifications.
Document Controller	Controls revision updates and file indexing within the QMS SharePoint.

5. MATRIX FORMAT AND CONTENT

Each project shall maintain a **Client Specifications and Standards Matrix (MCS-CL-F02-XLS)** containing, at minimum, the following fields:

Field	Description
Specification Reference	Code or document number (e.g., ACI 318-19, ASTM C39-23).
Title / Description	Full name of specification.
Client Standard Ref.	Corresponding client document (e.g., "XYZ Construction Spec Section 03 3000").
Revision No. / Date	Latest issue or amendment.
Discipline	Concrete / Masonry / Steel / MEP / General.
Applicable Section	Drawing or scope reference.



Field	Description
Compliance Method	Test, inspection, procedure, or submittal reference.
Responsibility	QA/QC / Design / Procurement / Site.
Remarks	Notes on deviations or clarifications.

6. IMPLEMENTATION

- Populate matrix during **project kickoff** based on contract documents.
 - Update following each **client-issued addendum or revision**.
 - Review during **monthly quality meetings**.
 - Maintain both PDF (controlled) and Excel (live) versions in project QMS.
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7. RECORD RETENTION

The controlled matrix shall be retained for **five (5) years after project close-out** in the **Project Quality Folder** on QMS SharePoint.

8. APPROVALS

Name	Title	Signature	Date
Michael Gaya	Executive Director		
QA/QC Manager	Quality Department		
Project Manager	Operations		
