



MAGNUM CONSTRUCTION SERVICES INC.

DAILY / WEEKLY SITE INSPECTION FORM

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1. PURPOSE

To verify that all Magnum Construction Services Inc. projects maintain full compliance with corporate Health, Safety, and Environmental (HSE) requirements, OSHA standards, and site-specific safety programs.

This inspection form enables early hazard detection, corrective action assignment, and trend tracking through the Magnum EHS Performance Dashboard.

2. SCOPE

Applies to all Magnum job sites, subcontractors, and temporary operations.

Inspections are performed:

- **Daily:** by Superintendent / Foreman / Competent Person.
 - **Weekly:** by Project Manager / Safety Officer.
- All findings must be logged, corrective actions assigned, and closed within 24 hours (daily) or 72 hours (weekly).
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3. INSPECTION DETAILS

Project Name:

Project No.:

Location:

Date:

Inspector Name / Title: **Inspection Type:** ☐ Daily ☐ Weekly



4. INSPECTION CHECKLIST

A. GENERAL HOUSEKEEPING & ACCESS

- ☐ Walkways clear and unobstructed
- ☐ Trip/slip hazards removed
- ☐ Adequate lighting in work areas
- ☐ Waste / debris properly contained and disposed
- ☐ Ladders / stairs in safe condition and secured

B. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- ☐ Hard hats ☐ High-visibility vests ☐ Safety glasses ☐ Gloves ☐ Steel-toe boots
- ☐ Hearing protection where required
- ☐ Fall-protection gear inspected & tagged
- ☐ Respiratory PPE in use and fit-tested

C. FALL PROTECTION & WORK AT HEIGHTS

- ☐ Guardrails, toeboards, and mid-rails intact
- ☐ Anchorage points certified and tagged
- ☐ Scaffold inspections current and tags displayed
- ☐ Ladders set at 4:1 ratio and secured

D. EQUIPMENT & TOOLS

- ☐ Heavy equipment inspected daily (Operator Checklist on file)
- ☐ Hand / power tools in safe condition
- ☐ Extension cords / electrical tools GFCI-protected
- ☐ Cranes, rigging, and slings certified and tagged

E. ELECTRICAL SAFETY

- ☐ Panels / boxes closed and labeled
- ☐ No exposed live conductors
- ☐ Lockout/Tagout in place for maintenance
- ☐ Temporary power setup with GFCI protection



F. FIRE PREVENTION & HOT WORK

- ☐ Hot Work Permits issued and valid
- ☐ Fire extinguishers inspected (monthly tag current)
- ☐ Flammable materials stored in approved cabinets
- ☐ No unauthorized smoking / open flame

G. MATERIAL HANDLING & STORAGE

- ☐ Loads stacked stable and within height limits
- ☐ Proper lifting techniques used / team lifts performed
- ☐ Rigging gear and slings free from damage

H. HAZARDOUS MATERIALS

- ☐ SDS available for all chemicals
- ☐ Containers properly labeled
- ☐ Secondary containment present where required
- ☐ Spill kits stocked and accessible

I. ENVIRONMENTAL CONTROLS

- ☐ Stormwater BMPs (berms, silt fence) intact
- ☐ Dust control / water trucks operating as needed
- ☐ Waste segregated and disposed per plan
- ☐ No visible oil / fuel leaks

J. TRAFFIC CONTROL & SIGNAGE

- ☐ Barricades and cones in place and reflective
- ☐ Flaggers trained / visible PPE
- ☐ Directional signs posted
- ☐ Lighting adequate for night work

K. EMERGENCY PREPAREDNESS

- ☐ Emergency Action Plan posted
- ☐ First-aid kits stocked and AED operational



- ☐ Muster points identified and clear
- ☐ Fire alarms / PA systems tested

L. SUBCONTRACTOR MANAGEMENT

- ☐ All subs completed orientation and signed acknowledgment
- ☐ Daily JHAs submitted and approved
- ☐ PPE compliance checked by supervision
- ☐ Permit-to-Work (PTW) system active

5. FINDINGS / OBSERVATIONS

#	Non-Compliance / Observation	Immediate Action Taken	Responsible Person	Due Date	Closed (Y/N)
1					
2					
3					

6. COMMENTS / PHOTOS / ATTACHMENTS

(Attach images or reference CAR numbers if issued)

7. SIGN-OFF

Inspector Name & Signature Supervisor / Foreman Acknowledgment

8. DISTRIBUTION & RECORD CONTROL

- **Daily Inspections:** Retained in site binder for 30 days then uploaded to corporate EHS database.
- **Weekly Inspections:** Submitted to Corporate EHS Director with summary of open actions.



- All records maintained for minimum of five (5) years per Records Management Policy (MCS-ADM-04).